HCP self-registration for the ElViS application

Before you can use ElViS, you need to set up a user account with which to log in to the system. You can set up this account yourself. Go to www.gate.swissmedic.ch/elvis, then click CH-Login to go to the Federal Administration’s CH-Login page. You can then register as a new CH-Login user on the right-hand side of the page by clicking “New registration”.

On the next screen, enter your registration details, accept the terms of use for Federal Administration user accounts, and confirm the information you have entered by clicking “Continue”.

You will then receive a six-digit registration code by e-mail. Enter it on the next screen, then click “Continue”.

Once you have done so, your CH-Login user account is successfully set up.
Click “Continue”, then choose and answer your three security questions on the next screen. Should you forget your password, you will be able to use your security questions to reset it. Then click “Continue”.

Where applications require two-factor authentication, you will be asked to provide your mobile phone number here. Alternatively, you can provide a landline number if your provider offers appropriate support. Then click “Continue”.

You will now receive a text message containing a code to enter on the next screen. Next click “Continue”.
Accept the terms of use on the following screen and click “Continue”.

On the next screen, select the profile that best matches you (physician, pharmacist or other) as well as your preferred sign-in type for ADRs (direct insert or file upload). Accept the terms of use and click “Continue”.

Extended specifications for EIVIS

In the field “Type of report”, please select “Direct insert” if you wish to create your report online by means of an entry screen. This is the standard solution for most users. Select “File upload” if you have an electronic system that creates so-called E2B files that you would like to upload to EIVIS. This possibility usually only exists in specialised centres. Should you wish to change your initial choice of options, please contact the EIVIS Hotline; the contact details can be found on the EIVIS home page.

Profile
- Physician
- Pharmacist
- Other

Sign-in type
- File upload
- Direct insert

Terms Of Use
- I agree to the Terms Of Use.

Once you have clicked “Continue”, your access request for EIVIS is completed.
After clicking “Back to the application”, you will be notified that you have successfully logged out.

If you click on “Log in again”, you will be returned to the ELViS login page. Choose CH-Login once again. The CH-Login screen will open. Enter your user account details in the “Login” section on the left-hand side of the screen. You will then receive a confirmation code by text message. Enter the code on the next screen and submit it by clicking “Continue”.

The ELViS screen will open, and you will be asked to enter your contact details (address, postcode and town/city).
You can then enter a new report in EIvIS.

If you have any problems with or questions about logging in, please contact the Swissmedic service desk at it@swissmedic.ch.